



Course Title and Date:.....

Mr. Mrs. Miss.....
FIRST NAME(s) LAST NAME Your Title (Dr. / Prof. etc)

E-mail Address
(important for confirmations and course information)

Invoice Address (Private or Clinic / Street etc.) VAT number

Invoice Address Continued (Postcode / City / Country)

Contact Phone (incl. country code) Fax Mobile Phone

I have I have not - participated in the ESAVS training programs before.

I am interested in the new **ESAVS Certificate Program** details under www.esavs-certificate.org

(please list courses of interest) It is not compulsory to enrol on the Certificate Program to attend an ESAVS Course

I would like to take advantage of the “**Early Registration Bonus**” (100,- Euro discount) and agree to pay the discount fee in **FULL** within the “Early Registration” deadlines – see our brochure or course page: www.esavs.org for details.

Payment of Fee by a credit card (Mastercard or Visa)

- Regular Registration: DEPOSIT ONLY** (remaining payment will be deducted 12 weeks prior to course start date)
- Early Registration: FULL TUITION FEE less 100 Euro discount** (one payment prior to the early registration deadline)

Credit Card Holder’s Name and Signature

Card Number _____ Expiry Date ____/____ * Control Number _____ *) Control number: last three number on the back of the card next to the signature

Payment of Fee by Bank Transfer: (Please do not make payment until you are informed of a place in the course, otherwise this will result in an administration charge if payment has to be refunded)

Account Holder: **ESAVS** Bank Name & Address: **Dexia à Luxembourg; 69, route d’Esch; L-2953 Luxembourg**
BIC: **BILLULL** IBAN: **LU58 0026 1940 4497 0000**

Please make sure that any additional bank charges are included in the payment and not charged to the ESAVS.

Terms and Conditions

Payment of Fees: The course tuition fee includes your place in the course, lunch / coffee breaks and course notes. The tuition fee does not include accommodation or transportation. The ESAVS office will provide a list of hotels where special prices have been negotiated. The tuition fee or/and the Certificate Program annual payment must be paid in advance. You may choose to pay by Credit card (Visa / MasterCard) or by bank transfer: **Regular Registration and Early Registration into the Courses: ONLINE:** Payment by credit card only. **MANUAL:** Applications for courses are registered according to the order in which full payment of the tuition fee is received, as the number of participants per course is limited. The ESAVS reserves the right to decline a registration without further explanation. **Credit Card or Bank Transfer:** **To secure a position in the course a minimum payment of the deposit € 200,- is required AFTER CONFIRMATION OF YOUR PLACE IN THE COURSE HAS BEEN RECEIVED FROM THE ESAVS. This deposit is required within 10 days.** The remaining balance of the tuition fee is due prior to the course start date, 12 weeks (84 days) at the latest. The reservation and the deposit will be lost if the full amount has not been paid within the stated period. **Early registration with FULL payment** will be rewarded with a € 100,- discount off the regular tuition fee which must be paid in full within the deadlines stated in the brochure and course page at www.esavs.org. **Cancellation:** In the event of a cancellation received less than 6 weeks (42 days) prior to the course starting, a no-show situation or a cancellation during the course, no refunds will be granted. The ESAVS reserves the right to retain 50% of the payment received, if the cancellation has been made at 6 weeks (42 days) prior to the course. Fees cannot be transferred to another course or refunded for either cash or goods, unless a separate agreement has been made in writing with the ESAVS office. This may incur an administrative charge. Cancellations made prior to 6 weeks before the course starts will incur a Euro 85,- administration charge. Tuition fees will be fully reimbursed if a course is cancelled by the ESAVS. No further claim can be raised thereafter. The annual Certificate Program annual payment and examination fees are non-refundable. **Other:** Request for duplicates or lost certificates etc. will incur a Euro 25,- charge. Missed lectures cannot be made up at another time. The ESAVS does not provide individual insurance for participants attending their courses. All ESAVS course dates, locations and structure are subject to change up to 6 weeks prior to the courses starting. The ESAVS does not accept responsibility for monetary loss paid by participants to other organisations.

I have read and understand the above terms & conditions and agree with my signature below and payment of the fees.

Dietary Requirements Vegetarian Non-Vegetarian

Where did your interest in the ESAVS courses originate from?

- ESAVS-website Colleague recommendation
- Mailing from ESAVS / Brochure Information at congresses
- Other internet pages Advertisement in newspapers / vet journals

Date / Location

Participant’s Signature

Please return this registration to the ESAVS Office, Germany by fax: +49 (0)6782-4314 or email: info@esavs.org